



**Registration Form**

Company Name:

Company Address:  Suite / Unit:

City:  State:  Zip Code:

Company Phone:  Company fax:

Company Website Address:  Contact E-Mail:

Company Contact Name:

Student Name:  Email:  Fit-Test (\$35)

Class Type:  Class City:  Class Date:  Cost: \$

Student Name:  Email:  Fit-Test (\$35)

Class Type:  Class City:  Class Date:  Cost: \$

Student Name:  Email:  Fit-Test (\$35)

Class Type:  Class City:  Class Date:  Cost: \$

**Payment Method**

Mail Check:	<input type="checkbox"/>	*Check By Fax:	<input type="checkbox"/>	Established Payment Terms:	<input type="checkbox"/>	Credit Card:	<input type="checkbox"/>	Overnight Check	<input type="checkbox"/>	
Please charge my Credit Card:		Visa:	<input type="checkbox"/>	Master Card:	<input type="checkbox"/>	AMEX:	<input type="checkbox"/>	Discover:	<input type="checkbox"/>	
Card Number:	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	Exp. Date:	<input type="text"/>	/	<input type="text"/>	
Name as it appears on the credit card:		<input type="text"/>								
Billing Address:	<input type="text"/>				City:	<input type="text"/>	State:	<input type="text"/>	Zip:	<input type="text"/>
Cardholder's Authorizing Signature:	<input type="text"/>					Today's Date:	<input type="text"/>			

**Note: Certificates will not be released unless full payment is received by the end of class, overdue balances will be assessed a 1.5% finance fee per month. Please refer to our cancellation/reschedule policies below.**

**Cancellation/Reschedule Policy: Unless you notify us in writing within 24 hours from the date you register, the following fees will apply:**

- All cancellations/reschedules will receive a 25% administrative fee if not cancelled within 24 hours.**
- Any cancellation/reschedule received less than 3 business days (M-F) prior to class start will be charged a 50% fee.**
- Any cancellation/reschedule inside of 24 hours of the class date, no refunds or credits will be issued. This includes no-shows.**

We care about our students and your compliance status!. In conjunction with registering the above student, you are authorizing Compliance Solutions to keep you updated as to certification status and upcoming courses via fax and/or email and are authorizing the sending of the same under 47 U.S.C. § 227. If you wish to be excluded, please contact us at 800-711-2706.